

**APPLICATION FOR TEMPORARY OUTDOOR PATIO (ZBA 02-21)
 In Accordance with the Reopening Ontario (A Flexible Response to COVID-19) Act**

The Personal Information collected on this form is collected pursuant to Section 34 of the Planning Act and will be used in the processing of this application. Applicants are advised that Site Plan Approval process is a public process and the information contained in the Site Plan Application files is considered public information and is available to anyone upon request.

The Township of Guelph/Eramoa has passed a temporary by-law (ZBA 02-21), in response to Covid-19 relief efforts, to permit the establishment of temporary outdoor patios until October 31, 2021. The purpose of this by-law is to enable restaurants to serve patrons outdoors while indoor capacity is reduced due to public health measures required for Covid-19.

LOCATION OF SUBJECT PROPERTY:

<i>Municipal Address:</i>
<i>Name of Establishment:</i>

CONTACT INFORMATION:

Name	Mailing Address	Contact
<i>Registered Owner(s):</i>		<i>Telephone:</i>
		<i>Email:</i>
<i>Applicant/ Agent:</i>		<i>Telephone:</i>
		<i>Email:</i>

PROPERTY DIMENSIONS:

<i>Lot Frontage (m):</i>	<i>Lot Depth (m):</i>	<i>Lot Area (km²):</i>
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RESTAURANT FLOOR AREA:

Length (m)	Width (m)	Total Area (sq. m) ⁴

⁴ Total floor area intended for use and occupancy by a tenant or owner measured to the outside face of exterior walls excluding halls, washrooms, storage areas, mechanical/maintenance rooms, and public assembly areas.

PROPOSED PATIO DIMENSIONS:

Length (m)	Width (m)	Total Area (sq. m)

PROPOSED TENT DIMENSIONS (IF APPLICABLE):

Length (m)	Width (m)	Height (m)	Total Area (sq. m)

CHECKLIST FOR TEMPORARY OUTDOOR PATIO (ZBA 02-21)

Please submit this form along with a hard and digital (PDF) copy of the required supporting documents and approvals outlined below. Town staff will review your request in accordance with applicable regulations.

APPROVAL FROM THE FOLLOWING AUTHORITIES IS REQUIRED:

<input type="checkbox"/> Township of Guelph/ Eramosa	
<input type="checkbox"/> Planning	(519) 856-9596 x.112
<input type="checkbox"/> Building Department Note: An Occupancy Permit is required for proposed temporary tents	519-856-9596 ext. 114
<input type="checkbox"/> Fire & Emergency Services	519) 856-9637
<input type="checkbox"/> County of Wellington	(519) 837-2600
<input type="checkbox"/> Grand River Conservation Authority (GRCA)	(519) 621-2763
<input type="checkbox"/> Road Authority:	
<input type="checkbox"/> Ministry of Transportation (MTO)	1 (800) 268-4686
<input type="checkbox"/> Township of Guelph/Eramosa	519-856-9596 ext. 120
<input type="checkbox"/> County of Wellington	519.837.2601

REQUIRED DOCUMENTS:

1) **Completed and signed application form.**

2) **Concept Plan:**

<input type="checkbox"/> Include a map of the property that identifies the location(s) of your proposed outdoor patio(s), including the location of any proposed temporary tents.
<input type="checkbox"/> If applicable, provide the setback from tent(s) to building(s). (Note: 10ft minimum setback required)
<input type="checkbox"/> Identify the location of existing buildings, structures, parking spaces or walkways, existing services (i.e., septic tanks, tile field areas, and wells), Fire Access Routes, garbage areas, fire hydrants, and/or fire connections on the property close to your proposed patio.
<input type="checkbox"/> Location of the primary and secondary entrances to each building, as well as access to the site
<input type="checkbox"/> Label the location of parking spaces to be removed or sidewalk space you want to use for your temporary patio(s) and/or temporary tent(s).
<input type="checkbox"/> Identify how the outdoor patio will be lighted (Note: propane is not permitted)
<input type="checkbox"/> Location of existing and proposed sign(s): fire route signage, traffic signage, pylon/ground signs, barrier free signage, multiple-unit identifier sign (if applicable).
<input type="checkbox"/> Location of fire hydrant(s)/reservoir(s), fire route, and truck turning templates (if applicable).

3) **Landowner Approval**

<input type="checkbox"/> Include written approval from the landowner authorizing the installation of a temporary patio and include any proposed temporary tents for this application.

AFFIDAVIT:

I/We _____ (*Applicant/Owner/Agent Name*) solemnly declare that all the information contained in this application, including the accompanying documents, are true and that I/we understand that signing this form is of the same force and effect as if made under oath and by virtue of the CANADA EVIDENCE ACT.

Signature of Agent/Applicant

Date